

# Townsend Finance Committee

272 Main Street  
Townsend Ma., 01469

RECEIVED  
JAN 29 2016

Don Klein, Chairman  
Sam Grant, Member

Gini King, Vice Chairman  
Nancy Rapoza, Member

TOWN OF TOWNSEND  
TOWN CLERK  
Andrea Wood, Clerk  
Mary Letourneau, Member

## Agenda / Minutes

January 19, 2016

Meeting Room 2

6:00P.M. to 6:15P.M.

Selectmen's Chambers

6:15 P.M.

### I. Preliminaries:

1. Call the Meeting to Order - Don called the meeting to order at 6:02 P.M. in meeting room 2, Memorial Hall
2. Roll Call - Nancy Repoza, Gini King, Sam Grant, Don Klein and Andrea Wood; Mary Letourneau was absent
3. Additions or Deletions

### II. Meeting Business:

1. Joint Meeting with Board of Selectmen and the Town Administrator to discuss the Town's financial situation - 6:15 P.M., Jim Kreidler explained where some extra money can be found in the FY 16 budget and several of the Departmental shortfalls were referred to but the main part of the discussion centered on forming a study sub committee to review the budget. (for details see the Selectmen's meeting minutes from January 19, 2015). Mr. Klein moved to recess at 7:06 P.M. and to reconvene in meeting room 2. Meeting room 2 was filled so the Committee reconvened just outside the door at 7:07 P.M., Don polled the Committee to see who was interested in being on the study sub committee, Don, Sam and Andrea expressed an interest, Nancy and Gini were not as interested, Mary will be contacted to see if she has any interest in being on the committee.
2. Milage reimbursement for Gini - Nancy moved to grant the mileage reimbursement to Sturbridge Ma. of \$63.28 for Gini King, seconded by Andrea, the vote was unanimous in favor of the motion.
3. Conflict of Interest hand out and sign off for Sam Grant - Sam received the hand out and signed the form, it will be returned to the Town Clerk.
4. Reserve Fund Transfer Request from the Veterans Agent for \$5,000.00 for Veterans Benefits - Gini moved to grant the Reserve Fund Transfer request from the Veteran's Agent for \$5,000.00 for Veteran's Benefits, seconded by Nancy, the vote was unanimous in favor of the motion.
5. Monthly Summary Review and sign off for the Accountant - The Summary was reviewed and our record was in agreement with the Accountant. \*Gini moved to recess at 6:13 P.M. and reconvene in the in the Selectmen's Chambers at 6:15 P.M., seconded by Nancy, the vote was unanimous in favor of the motion.

**III. Adjournment** - Nancy moved to adjourn at 7:08 P.M., seconded by Gini, the vote was unanimous in favor of the motion.